

Two Months Before																											
<input type="checkbox"/>	<p>Sort and Purge Go through every room of your house and decide what you would like to keep and what you can get rid of. Consider donating your items to a charity which can possibly be tax deductible.</p>																										
<input type="checkbox"/>	<p>Prepare to Move and Pack <u>If hiring a moving company</u></p> <ul style="list-style-type: none"> Start investigating moving company options and get an estimate in writing from each company. While packing, note items of special value that might require additional insurance from your moving company. <p><u>If moving/packing yourself</u></p> <ul style="list-style-type: none"> Start accumulating boxes and other supplies such as tape, bubble wrap, newspapers (for wrapping) and permanent markers. Begin packing the things that you use most infrequently, such as the waffle iron and croquet set. Clearly label each box with its contents and the room it's destined for (i.e. kitchen, master bedroom, upstairs family room). This will help you to keep an inventory of your belongings and determine the order of importance when you begin unpacking. You'll need to access certain packed items almost immediately after you arrive. Create one "Open Me First" box for specific rooms and mark with either bright red markers or special stickers so you can spot them easily. If items are breakable: mark the box with a red marker and consider moving those items yourself. Start recruiting friends, family, neighbors and co-workers well in advance. 																										
<input type="checkbox"/>	<p>Organize School Records If applicable, go to your children's school and arrange for their records to be transferred to their new school district. Contact the new school for enrollment information if applicable.</p>																										
Six Weeks Before																											
<input type="checkbox"/>	<p>Use It or Lose It Start using up things that you don't want to move, like frozen or perishable foods and cleaning supplies.</p>																										
<input type="checkbox"/>	<p>Take Measurements Check room dimensions at your new home, if possible, and make sure larger pieces of furniture will fit through the door.</p>																										
One Month Before																											
<input type="checkbox"/>	<p>Choose Your Mover and Confirm the Arrangements Select a company and get written confirmation of your moving date, costs and other details. If using family and friends, touch base and reconfirm with them.</p>																										
<input type="checkbox"/>	<p>Continue Packing</p>																										
<input type="checkbox"/>	<p>Separate Valuables Add items such as jewelry and important files to a safe box that you'll personally transport to your new home.</p>																										
<input type="checkbox"/>	<p>Forward Medical Records Arrange for medical records to be sent to any new health-care providers or obtain copies of them yourself.</p>																										
<input type="checkbox"/>	<p>Do a Change of Address Go to your local post office and fill out a change-of-address form, or do it online at usps.gov. Create a change of address log by writing down who you receive mail from each day. This breaks up the task and helps make sure you don't miss important contacts.</p> <p>Some of the people who may need your change of address include:</p> <table border="0"> <tr> <td><input type="checkbox"/> Accountant</td> <td><input type="checkbox"/> Church</td> </tr> <tr> <td><input type="checkbox"/> Alumni Associations</td> <td><input type="checkbox"/> Insurance Providers</td> </tr> <tr> <td><input type="checkbox"/> Attorneys</td> <td><input type="checkbox"/> IRS</td> </tr> <tr> <td><input type="checkbox"/> Babysitter/Child Care Provider</td> <td><input type="checkbox"/> Lawn Care</td> </tr> <tr> <td><input type="checkbox"/> Banks</td> <td><input type="checkbox"/> Magazine & Newspaper Subscriptions</td> </tr> <tr> <td><input type="checkbox"/> Broker</td> <td><input type="checkbox"/> Employer</td> </tr> <tr> <td><input type="checkbox"/> Cell phone provider</td> <td><input type="checkbox"/> Passport</td> </tr> <tr> <td><input type="checkbox"/> Dentist</td> <td><input type="checkbox"/> Pharmacy</td> </tr> <tr> <td><input type="checkbox"/> Department of Motor Vehicles</td> <td><input type="checkbox"/> Post Office</td> </tr> <tr> <td><input type="checkbox"/> Doctors</td> <td><input type="checkbox"/> Professional Organizations</td> </tr> <tr> <td><input type="checkbox"/> Family Members</td> <td><input type="checkbox"/> Retirement Plan Holders</td> </tr> <tr> <td><input type="checkbox"/> Health Clubs</td> <td><input type="checkbox"/> Schools</td> </tr> <tr> <td><input type="checkbox"/> House Cleaning Service</td> <td><input type="checkbox"/> Social Security Administration</td> </tr> </table>	<input type="checkbox"/> Accountant	<input type="checkbox"/> Church	<input type="checkbox"/> Alumni Associations	<input type="checkbox"/> Insurance Providers	<input type="checkbox"/> Attorneys	<input type="checkbox"/> IRS	<input type="checkbox"/> Babysitter/Child Care Provider	<input type="checkbox"/> Lawn Care	<input type="checkbox"/> Banks	<input type="checkbox"/> Magazine & Newspaper Subscriptions	<input type="checkbox"/> Broker	<input type="checkbox"/> Employer	<input type="checkbox"/> Cell phone provider	<input type="checkbox"/> Passport	<input type="checkbox"/> Dentist	<input type="checkbox"/> Pharmacy	<input type="checkbox"/> Department of Motor Vehicles	<input type="checkbox"/> Post Office	<input type="checkbox"/> Doctors	<input type="checkbox"/> Professional Organizations	<input type="checkbox"/> Family Members	<input type="checkbox"/> Retirement Plan Holders	<input type="checkbox"/> Health Clubs	<input type="checkbox"/> Schools	<input type="checkbox"/> House Cleaning Service	<input type="checkbox"/> Social Security Administration
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MOVING CHECKLIST (CONTINUED)

<input type="checkbox"/>	<p>Notify Current and Future Utility Providers of Your Move Date. Note when current security deposits will be refunded, and how much is due and when it is due for the new ones. This includes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Cable/Satellite Television <input type="checkbox"/> Electricity <input type="checkbox"/> Gas <input type="checkbox"/> Internet/broadband <input type="checkbox"/> Home Phone Service <input type="checkbox"/> Propane <input type="checkbox"/> Recycling Pick-up <input type="checkbox"/> Security System <input type="checkbox"/> Sewer <input type="checkbox"/> Trash Pick-up <input type="checkbox"/> Water <p>Note: It is a good idea to schedule utility "turn on dates" at least one day prior to the move date and "turn off dates" at least one day after the move to allow for emergencies or issues that may arise.</p>
Two Weeks Before	
<input type="checkbox"/>	<p>Arrange to be Off of Work on Moving Day Notify your boss that you plan to supervise the move and therefore need the day off.</p>
<input type="checkbox"/>	<p>Clean out Your Safe-Deposit Box If you will be moving locations and changing banks, remove the contents of your safe-deposit box and put them in the safe box that you'll take with you on moving day.</p>
<input type="checkbox"/>	<p>Contact the Moving Company Reconfirm the arrangements.</p>
One Week Before	
<input type="checkbox"/>	<p>Refill Prescriptions If moving locations, stock up on prescriptions you will need during the next couple of weeks.</p>
<input type="checkbox"/>	<p>Pack Your Suitcases Aim to finish your general packing a few days before your moving date. Then, pack suitcases for everyone in the family with enough clothes to wear for a few days.</p>
A Few Days Before	
<input type="checkbox"/>	<p>Defrost the Freezer If your refrigerator is moving with you, make sure to empty, clean, and defrost it at least 24 hours before moving day.</p>
<input type="checkbox"/>	<p>Double-Check the Details. Reconfirm the moving company's arrival time and other specifics and make sure you have prepared exact, written directions to your new home for the staff. Include contact information, such as your cell phone number.</p>
<input type="checkbox"/>	<p>Plan for Moving Company Payment If you haven't already arranged to pay your mover with a credit card, get a money order, cashier's check, or cash for payment.</p>
<input type="checkbox"/>	<p>Make Sure Everyone's Cell Phone is Fully Charged Before Move Day</p>
Moving Day	
<input type="checkbox"/>	<p>Perform Final Checks before Leaving Current Home</p> <ul style="list-style-type: none"> <input type="checkbox"/> Air conditioning, fans and heat turned off <input type="checkbox"/> water shut off <input type="checkbox"/> Light switches turned off <input type="checkbox"/> Keys and garage door openers for current home turned in or left on the kitchen counter <input type="checkbox"/> One last walk through of the house to make sure nothing is forgotten. Check refrigerator, freezer, stove, drawer under stove, closets, under porch, in garage, in attic, in crawl way. Did you pack your hoses and sprinklers?